



Title	Jewelry/Metals Studio Monitor
Department(s)	Jewelry/Metals & Stone Studios
Reports to	Jewelry/Metals & Stone Studios Manager
FTE	Part-time, Friday hours 5pm-9pm, \$22/hr.

JOB SUMMARY

This part-time position works with the Jewelry/Metals Technician and the Jewelry/Metals & Stone Studios Manager, reporting primarily to the Jewelry/Metals Technician. **The primary responsibility is monitoring the Jewelry/Metals Studio during Student Friday Sessions for students enrolled in weekly Jewelry/Metals classes.** Student Friday Sessions are monitored open studio times for students to practice the skills they learned in their classes and time outside of class to work on assigned projects. The chief role of this position is to support the student experience through encouragement, reinforcement of instructor lead learnings, and assisting students with mastering basic skills. Must be able to clearly communicate technical information to students while maintaining a safe studio environment. Commitment to fostering a universally welcoming and respectful environment.

Pratt Fine Arts Center is an equal opportunity employer and is committed to diversity, equity, and inclusion. Preferred candidates will be able to demonstrate an understanding of systemic oppression and the ability to apply an anti-racist lens to all work at Pratt. Black, Indigenous & People of Color (BIPOC) are encouraged to apply.

Responsibilities

- Monitoring the Student Friday Sessions for safety and helping answer students' questions
- Turning on/off Acetylene Tanks, studio prep & closure, and additional assigned tasks
- Assuring a safe studio environment
- Cleaning and maintaining the studio equipment

Minimum Qualifications

- Experience in Jewelry/Metals
- Broad knowledge of metal-related topics, trends, processes, and skills
- Experience in a jewelry studio or shop setting
- Competence in serving diverse populations
- Demonstrated commitment to diversity, equity, and inclusion
- Responsible & safety-oriented

Preferred Qualities

- Bilingual
- Familiarity with Pratt, the Central Area, local arts organizations, or related institutions

Compensation: \$22/hr. *includes generous in-kind benefits in the form of studio access.

Application Requirements

Please submit a resume, cover letter, and 2-3 photos of your jewelry/metals work within the last two years to

Jewelry/Metals + Stone Studio Manager, Miles Schlagel (he/him) at mschlagel@pratt.org

No calls or drop-ins please.

Application Deadline: April 6th, 2025 or until position is filled.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities or as needed.

Pratt Fine Arts Center is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, political affiliation or veteran status in employment, membership or educational programs and activities. Furthermore, Pratt Fine Arts Center is committed to retaining a racially diverse team. Black, Indigenous, & People of Color (BIPoC) are encouraged to apply.